

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
September 19, 2018 @ 6:00PM**

AGENDA

1. Call to Order
2. Roll Call
3. Public/Audience Comments –
4. Marketing/Events – report from Robin Walker
5. Approval of Minutes
 - a. August 15, 2018 regular board meeting
 - b. September 19, 2018 special board meeting
6. Approval of Bills
 - a. September, 2018
 - b.
7. Financial Statements (Budget Analysis)
 - a. August, 2018
8. Director's Report (Richard Young)
 - a. Monthly Statistics
 - b. Communications
 - c. CE Workshops
 - d. Other
9. Committee Reports
 - a. Finance Committee –
 - b. Personnel Committee –
 - c. Building/Grounds Committee –
10. Old Business
 - a. Property Acquisition – review/respond to offer
 - b.
 - c.
 - d.
 - e. Other
11. New Business
 - a. Approve bid from Advantage Preservation for \$345.00 for digital archiving of 2016 – 2017 issues of the DM to be paid out of the Special Fund
 - b. Purchase of a new office computer – Mac with 3 year Apple warranty – to increase production in Circulation and Cataloging to be paid for out of the Library Equipment budget line
 - c. Purchase of a new Zebra Label Printer for printing book spline labels and other book labeling needs (replace typewriter) – to be paid for out of Special Account
 - d. CD at Farmers National Bank of Griggsville (13 months @ 1.40%) is set to expire on 12/16/18
 - f.
12. Closed Session
13. Other
12. Next meeting date – October 17, 2018 @ 6:00PM
13. Adjournment