

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 16, 2019 @ 6:30PM**

AGENDA

Call to Order

Roll Call

Public/Audience Comments –

Marketing/Events – written report from Grace Haschemeyer

Approval of Minutes

- November 14, 2018 board meeting
- November 28, 2018 personnel committee
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Approval of Bills

- January 2019
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Financial Statements (Budget Analysis & Management Report)

- December 2018

Director's Report (Richard Young)

- Monthly Statistics
- Communications
- CE Workshops
- Other

Committee Reports

- Finance Committee – Follow-up on reinvestment of CD – expired 12/16/18
- Personnel Committee – Circulation Librarian position filled with Kimberly Lichtsinn on 12/6/18
- Building/Grounds Committee –

Old Business

- Property Acquisition completed – closing date was 12/13/18
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- Other

New Business

- Add new property to insurance plan
- Sell former IGA property owned by the library 75 ILCS 10/16
- Approve BCHS Yearbook digitization project (1990–2013) no cost to library—already approved by School Superintendent
- Close library on 3/20/18 for RSA Day in Peoria
- Change February meeting date to either February 13 or February 27, 2019
- Approve a \$1,000 advance to Hoopla Digital out of Per Capita Grant Funds
- Review and approve AFR (Annual Financial Report) for State of Illinois - prepared by John Tribbey
- Proposals for Concept Design services
- PTAX forms for tax exemption on the new property have been filed with the Brown County Supervisor of Assessments on 1/11/19 – deadline is 1/25/19

Other

Next meeting date – February ??, 2018 @ 6:00PM

Adjournment