**AGENDA**

**Call to Order Roll Call**

**Public/Audience Comments**

**Approval of Minutes:**

* December 11, 2024 - Library Board of Trustees Regular Meeting
* January 13, 2025 - Building and Grounds Committee Special Meeting

**Approval of Bills:**

* January 2025 New Library Construction bills (Baker & Taylor, Entec)
* January 2025 Routine bills

**Financial Statements (Budget Analysis** & **Management Report):**

* December 2025

**Marketing/Events Report** -January 2025 (prepared by Sarah Worstell):

**Director's Report** - January 2025 (included in the packet)

* Monthly Statistics -January 2025 (included in the packet)

**Committee Reports:**

* Finance Committee:
* Personnel Committee:
* Building/Grounds Committee: Developing Snow Removal and Community Room Use Policies

**Old Business:**

* Myers and Myers update on completed audit for FY24
* Updated New Library Building transition timeline
* Review and act on Entec Controls Service Agreement contract for management of HVAC system

**New Business:**

* Approve submission of the Illinois State Library FY25 Per Capita Grant application - due 1/30/25
* Review and act on new Storage Cabinet for office supplies in the new library
* Review and act on six (6) floor/chair mats for the new library
* Take action on correspondence from Attorney Charles Burton regarding Louise A. Huseman estate
* Take action on purchasing a Security Mirror Safety Mirror for Children's area in new library
* Review and act on subscription service for Faronics Deep Freeze for 8 new public use computers and renewal of 6 existing public use computers
* Review and act additional 6', double-sided bookshelf for Young Adult area of library
* Set timeline for advertising and sale of current library building (143 W Main St)
* Set timeline on action for remaining contents not being moved to the new library building
* Set a date for the grand opening of the new library building

**Other:**

* Next regularly scheduled Board of Trustees meeting date: February 17, 2025

**Adjournment**