

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 20, 2020 @ 6:00PM**

**Topic: Library Monthly Board Meeting
Time: May 20, 2020 06:00 PM Central Time (US and Canada)**

**Join Zoom Meeting
<https://us02web.zoom.us/j/82523772704?pwd=Y0VrM3FpLzRvREJ3Y2ZGbvVAXtZRCQT09>**

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AGENDA

Call to Order

Roll Call

Public/Audience Comments –

Approval of Minutes

- April 15, 2020 board meeting
- April 22, 2020 Library Development Committee
- April 29, 2020 Library Development Committee

Marketing/Events: written report from Grace Haschemeyer (March and April 2020)

Approval of Bills:

- May 2020

Financial Statements (Budget Analysis & Management Report):

- April 2020

Director's Report (Richard Young):

- Monthly Statistics
- CE Workshops
- Communications
- Other

Committee Reports:

- Finance Committee –
- Personnel Committee –
- Building/Grounds Committee – inspection of repair/maintenance issues of the current library building
- Library Development Committee --

Old Business:

- New library facility update – review of Program revised proposal prepared by Dewberry

New Business:

- Accept the resignation of Janet Keys, Homebound Librarian – effective 4/30/20
- Approval to post staff vacancy at the appropriate time relating to re-opening
- Solicit bids for Financial Audit to be completed at the end of this FY due to our income exceeding the audit threshold
- Review of Library closure and staff pay during continued Shelter in Place Order in Illinois
- Review Re-Opening Plans for library after Shelter in Place Order is lifted or relaxed
- Review building and WC insurance renewal with Yingling & Nuessen - \$2,523.00 (\$20.00 increase over this year)
- Move budgeted amount of \$14,500.00 from General Fund to Special Reserve Building Fund – must be done before 6/30/20

Other:

Next regular meeting date June 17, 2020 @ 6:00PM

Adjournment