

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
September 18, 2019 @ 6:00PM**

**AGENDA**

Call to Order

Roll Call

Public/Audience Comments –

Approval of Minutes

- August 21, 2019 board meeting

Marketing/Events – written report from Grace Haschemeyer (August 2019)

Approval of Bills

- September 2019

Financial Statements (Budget Analysis & Management Report)

- August 2019

Director's Report (Richard Young)

- Monthly Statistics
- CE Workshops
- Communications
- Other

Committee Reports

- Finance Committee –
- Personnel Committee –
- Building/Grounds Committee –

Old Business

- Update on RFP process for new library (publishing in Springfield, Quincy and Mt. Sterling papers 2x) and website
- Review of RFQ's submitted by the 9/16/19 deadline to be completed by 9/27/19 deadline in order to set up interviews with the Library Board of Trustees on 10/7/19 (Special Meeting)
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New Business

- Review and Approve Ordinance 19-04 Tax Levy for 7/1/19 – 6/30/20
- Switch official library holiday from Lincoln's Birthday (Wednesday, 2/12/20) to President's Day (2/17/20), which is a fixed day each year instead of floating – requesting to make this a permanent change in our holiday policy
- Purchase a new PC computer for Cataloging, moving the iMac to the PAC section of the library for use there – \$1,190 (plus up to 1-hour labor @ \$65.0/hour for installation) from Lloyd Vortman Computers and taken from the Library Equipment budget line
- Approve purchase of Inspire Plus 55" Interactive Board for children's programing. To be paid for with TFF Grant and United Way Grant funds received 2019 – total cost is \$6,995.95 – includes all hardware, software, free shipping, free installation and set-up, extended 5 year warrant and lifetime support

Other

Next meeting date – October 16, 2019 @ 6:00PM

Adjournment