

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
May 15, 2019 @ 6:00PM**

**AGENDA**

Call to Order

Roll Call

Public/Audience Comments –

Approval of Minutes

- March 20, 2019 board meeting (No April meeting due to no quorum)

Administer Oath of Office to Elected Trustees (Five Elected – Tracy, Scott, Wade, Scranton, and Flynn)

Newly elected board members to complete new Statement of Economic Interests to be filed with the County Clerk

Adjournment *sine die* (dissolving old board)

Seating of New Board

- Appointment of President Protem
- Appointment of Secretary Protem

Call to Order (President Protem)

Roll Call (Secretary Protem)

Organize Board

- Election of Officers (President, Vice President, Secretary, Treasurer)
- Terms of Office (Need 3 – six-year terms and 2 – four-year terms)

Marketing/Events – written report from Grace Haschemeyer (March 2019 and April 2019)

Approval of Bills

- April 2019 and May 2019

Financial Statements (Budget Analysis & Management Report)

- April 2019

Director's Report (Richard Young)

- Monthly Statistics
- Communications
- CE Workshops

Committee Reports

- Finance Committee –
- Personnel Committee –
- Building/Grounds Committee – vote to move forward with the sale of former IGA property at 101 W North (after proper advertisement)

Old Business

- Review and take action on RFP for new library project
- Approval of Application for Grant Variance for 2012 Tracy Family Foundation Grant
- Other

New Business

- Hire Phil Lenzini to complete next fiscal year Budget Appropriation and Levy - \$1,000 (same price as last year)
- Authorize the pick-up of the Sharp copier by Wade & Dowland Office Equipment – 18-year-old copier out of contract
- HR Source Membership Renewal \$200.00 annual fee
- Approve annual insurance – Yingling and Nuessen Agency \$2,503.00 (\$55.00 increase over last year)

Other

Next meeting date – June 19, 2019 @ 6:00PM

Adjournment