

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
December 2, 2020 @ 6:00PM**

Richard Young is inviting you to a scheduled Zoom meeting.

**Topic: Library Board Meeting
Central Time (US and Canada)**

December 2, 2020 (held in place of 11/18/20 meeting – extra meeting notice published 2x in local newspaper)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://us02web.zoom.us/meeting/tZEldOyhrzssHNdl-8huf3gcMKlaervNwz5U/ics?icsToken=98tyKuGtpjgvE9WVth-ERpwMGojCZ_PzmGJdgo1ZkFK9CzVVMQT1G8lOM7dtBvbH

Join Zoom Meeting

<https://us02web.zoom.us/j/85835910663?pwd=Vmsybi80NTh2bDlud3BYUHFKK25hZz09>

Meeting ID: 858 3591 0663

Password: 970622

One tap mobile

+13126266799,,85835910663#,1#,970622# US (Chicago)

+19292056099,,85835910663#,1#,970622# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 858 3591 0663

Password: 970622

Find your local number: <https://us02web.zoom.us/u/kvjieoQxU>

AGENDA

Call to Order

Roll Call

Public/Audience Comments –

Approval of Minutes

- October 21, 2020 library board meeting
- October 26, 2020 Library Development Committee
- November 5, 2020 Library Development Committee
- November 17, 2020 Library Development Committee
- November 23, 2020 Library Development Committee

Marketing/Events: written report from Grace Haschemeyer (October and November 2020)

Approval of Bills:

- November 2020 bills already approved at last meeting (attached for reference); see new business for December bill approval

Financial Statements (Budget Analysis & Management Report):

- October and November 2020

Director's Report (Richard Young):

- Monthly Statistics
- CE Workshops
- Communications
- Other

Committee Reports:

- Finance Committee:
 - Staff wage and bonus reviews
- Personnel Committee – Director’s evaluation
- Building/Grounds Committee:
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- Library Development Committee – meetings were held on 10/21/20, 10/26/20, 11/5/20, 11/10/20, 11/17/20 and 11/23/20
 - update/results to board
 - review campaign structure
 - review fundraising budget and fundraising packet materials

Old Business:

- In house programming – status update on a month-by-month basis
- Reminder: Per Capita Requirements for FY21 – review of all chapters in the Serving Our Public 4.0 (Standards for Illinois Public Libraries) by all Trustees and Staff – explain email you will receive. Deadline is Thursday, December 24, 2020
- Filing deadline for Library Board Trustee – December 14-21 by Board Secretary
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New Business:

- Certificate of Deposit – renewed 11/29/20 (new renewal expiration date of 5/29/21 – rate not yet determined)
- FDIC limit of \$250,000 – move a portion of library funds to other lending institutions
- Accept the resignation of Grace Haschemeyer as Marketing/Events Librarian – last day of 12/3/20
- Advertising and hiring of Marketing/Events Librarian position
- Authorize Director to pay December 2020 bills later this month
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Other:

Next regular meeting date: January 20, 2021 @ 6:00PM

Adjournment